

REAP Grant Application Assistance Intake Form

Revata Consulting

UPDATED Spring 24

Name of primary contact: _____

Phone number: _____ Email: _____

Business address: _____ Same as project site? Y___ / N___

Name of business owners: _____

Type of applicant: Individual/Sole Proprietor Small business (LP, LLC, S-C Corp, etc.)

(If individual/sole proprietor) % of revenue from agriculture: _____

Business website (if applicable): _____

Annual revenue/gross income (pre-tax): _____

Max. number (at once) of employees on payroll (non-contractors) last 12 months: _____

Briefly describe the nature of your business and any/all agricultural operations: _____

Please review each statement and indicate whether it applies to you or your business:

	Yes	No
I/this business have had a judgment against me/it in Federal court	<input type="checkbox"/>	<input type="checkbox"/>
I/this business currently owes back taxes to the IRS	<input type="checkbox"/>	<input type="checkbox"/>
I/this business is currently involved in a dispute with a Federal agency	<input type="checkbox"/>	<input type="checkbox"/>
I/this business' owner is a member of a socially-disadvantaged group	<input type="checkbox"/>	<input type="checkbox"/>
I/this business' owner is a military veteran	<input type="checkbox"/>	<input type="checkbox"/>
I/this business owns the property where the project site is located	<input type="checkbox"/>	<input type="checkbox"/>
I/this business is located in a currently designated disaster area	<input type="checkbox"/>	<input type="checkbox"/>
I/this business is located in a high-poverty area	<input type="checkbox"/>	<input type="checkbox"/>

Initial Document Checklist – these will be required to complete your application with the USDA:

Most recent 3 years of tax returns

EIN letter/certificate of good standing

12 months of recent electric bills

UEI number/proof of submission (from www.sam.gov)

Proof of funds for 50% of total project cost

Proof of property ownership/project agreement with the owner

12 months employee payroll (if applicable)

Project proposal from solar installer

By signing and submitting this document to Revata Consulting you are agreeing to abide by the selected pricing and fee structure indicated below. You agree to submit payment of the agreed-upon upfront fee prior to any work being completed, and the percentage fee to Revata upon receipt of any awarded REAP grant funds. Please circle the option that best fits your needs and project goals based on the total cost of your project:

	Project size <\$80k	Project size \$80k-\$200k	Project size \$200k+
Option A	\$800 upfront fee <i>1.5% of grant funds</i>	\$1,200 upfront fee <i>1.5% of grant funds</i>	\$1,500 upfront fee <i>1.5% of grant funds</i>
Option B	\$400 upfront fee <i>3% of grant funds</i>	\$600 upfront fee <i>3% of grant funds</i>	\$800 upfront fee <i>3% of grant funds</i>
Option C	N/A	NO upfront fee <i>5% of grant funds</i>	NO upfront fee <i>5% of grant funds</i>

Example project pricing scenario

Total estimated project size: \$150,000 Total estimated grant funds: \$75,000

Option A: \$1,200 upfront + \$1,125 back end = \$2,325 total fee

Option B: \$600 upfront + \$2,250 back end = \$2,850 total fee

Option C: NO upront + \$3,750 back end = \$3,750

In this scenario, Option A provides the least expensive total service fee you would pay if the grant was awarded, though Option C would allow the customer to avert a little risk.

Print name: _____

Sign name: _____

Date: _____